

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**

**Meeting  
October 12, 2022  
MINUTES**

**WORKSHOP-** called to order at 5:59 p.m.

The Board announced they held an executive session on October 4, 2022 at 11:30 a.m. for the purpose of personnel.

The workshop discussion included but was not limited to:

- Log & Twig Road – *school district is changing late bus stop; no parking sign not needed at this time.*
- Dingmans Ferry Theatre request for temporary heat – *discussion included getting an estimate for the cost of propane needed; asking for a discount on the propane needed; asking for the propane to be donated.*

**Motion** to adjourn the workshop was made at 6:12 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call:** Present: Rick Koehler, John Henderson, Jane Neufeld, Tom Farley, Solicitor and Krista Predmore.

**Public Comment on Agenda**-none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated September 14, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$88,222.77** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$16,323.27** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay Delaware Township Volunteer Fire Company \$10,714.82 for 2022 Q3 tax distribution** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



5. Motion to pay Wayco, Inc. \$249,578.03 for the Spencer Road Paving Project and line painting on Log & Twig Road pending engineer review was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

6. **Motion** to accept the resignation of Armanauth Hanomanjie as the Acting Roadmaster effective September 30, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion** to hire Richard Bailo as full-time Acting Roadmaster at a rate of \$26.50 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to hire Steven Schmalzied as part-time Public Works employee at a rate of \$23.00 per hour not to exceed 780 hours per year was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to hire John Klaus as full-time public works employee at a rate of \$21.00 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to hire Michael Montague as part-time Emergency Snowplow Driver at a rate of \$23.00 per hour (as needed basis) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Retroactive Motion** to approve quote for work on Truck 1 in the amount of \$2,528.89 by Show Star Industries, Inc. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation at their October 4, 2022 meeting:
- a. Demasi Lot Improvement – Birchwood Lakes - Lot 14A, Block B-96, Section 13
- was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation at their October 4, 2022 meeting:

a. Fuger Lot Improvement – Wild Acres - Lot 10A, Block W-1904, Section 19

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**14. Motion** to advertise for township grass mowing contracts for all facilities for the 2023 fiscal year was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**15. Motion** to approve the renewal of United Concordia Dental insurance coverage for full-time employees (no increase) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**16. Motion** to approve distribution of the Highmark Blue Care rebate to Township Employees who paid premiums into the plan during 2021 in the total amount of \$4,183.84 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**17. Motion** to reimburse G. Armstead for 2022 Township Taxes paid during the discount period in the amount of \$163.98 due to the disabled veteran exemption taking effect on September 28, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**18. Motion** to approve Akenac Park use request by the Dingmans Ferry Theatre on October 21, 22, 23 and 24, 2022 from 10am to 10pm for The Beatles Show was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**19. Motion** to approve municipal hall use request by E. Blinn on October 29, 2022 from 3:00 p.m. to 11:00 p.m. for a wedding party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**20. Motion** to approve Akenac Park use request by the Dingmans Ferry Theatre on December 8, 9, 10, and 11, 2022 from 10am to 10pm for a show was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

### **ANNOUNCEMENTS:**

Trunk Treat at Akenac Park -Saturday, October 29, 2022 from 11:00am to 1:00pm. Trunk needed.

**PUBLIC COMMENT:** consisted of but was not limited to Mr. Witkowski seeking more information on the background of the newly appointed Acting Roadmaster.

**Motion to adjourn** was made at 7:09 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries

**2023 FY Budget Workshop** – called to order at 7:11 p.m.

Presented by Ms. Neufeld

- General Fund



- DTVAC – *request for 2023 funding remains the same as the provided amount in 2022 with County Grant matching funds.*
- DTVFC – *no request for additional funding.*
- Emergency Management – *treasurer is agreeable to requested funding with possibility of providing some additional funds as needed in prior years.*
- Recreation Fund
  - Recreation Committee – *dates provided for next years events along with requested increase in budget.*
  - Historical Society – *in addition to the annual contribution; \$800 in stage lighting; \$2,500 e-sign; repairs and upgrades to building.*
  - Dingmans Ferry Theatre – *estimate to be provided to dressing room add-on. Roof replacement high priority for 2023.*
- Liquid Fuels Fund
- Fire Fund

**Motion** to adjourn was made at 7:48 p.m. was made by Mr. Koehler with a second by Ms. Neufeld.  
Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator